

Service Contract

This contract is made on _____, between Kairos Employment Unlimited, Incorporated, Party One, City of _____, State of North Carolina, and Party Two, _____; _____ City
Signature *Print Name*

of _____, and State of _____. This contract expires on the _____ Day of _____, 20_____.

Party One, hereafter known as KEU, Inc. and Party Two, hereafter known as Client agrees to:

1. Services

From and following the effective date of this service agreement, KEU, Inc. shall provide employment consulting services as defined in item (A) below. KEU, Inc. may also provide additional services outside the scope of the services listed in item (A) however; KEU, Inc. reserves the right to apply applicable fees and taxes as is legal for those services.

The two parties understand and acknowledge that all information submitted by the "Client" for the purpose of building a portfolio to be used in the process of the employment search must be true and factual about the ability of the "Client". Any information disclosed by the "Client" that is found to be deliberately or otherwise incorrect can and will hinder the employment process. If such information is found to have been conveyed for the purpose of committing a fraudulent act, it will render this service contract agreement null and void at the time of such disclosure.

(A) The following services will be provided by KEU, Inc. on behalf of its "Client":

1. Employment counseling
2. Portfolio creation
3. Skills assessment and employment mapping
4. Resume Distribution
5. Email Account Creation
6. Active 90-day job search

KEU, Inc. will actively research, identify, and apply for employment postings that coincide with the interest, skills, certifications, licensing, and experience of the "Client". We will act as the employment representative on behalf of the "Client," corresponding on their behalf with the

perspective employer. We will conduct telephone conferences, email correspondence, and facsimile transmission on behalf of our "Client" as a part of the employment placement effort.

2. Compensation

Upon successfully securing permanent, full-time employment on behalf of the "Client", he (she) agrees to pay KEU, Inc. a one-time fee of 10% of the agreed upon annual salary for which the "Client" accepts a job offer from the perspective employer. This compensation is due even if the first day of employment occurs after the expiration of the term of this contract. The first payment shall be due on the 30th day following the first day of employment. Any subsequent payments are due and payable as outlined in this contract. The "Client" does have the right to pay the full 10% payment in one installment on the 30th day following the first day of employment. In accordance with this contract the first payment of _____ is due on or before the _____ Day of _____, 20____. The second payment of _____ is due on or before _____ Day of _____, 20____. The final payment of _____ is due on or before the _____ Day of _____, 20____.

3. Placement Liability

The parties acknowledge that KEU, Inc. is not the employer and cannot guarantee employment by the employer, even after an offer is made. KEU, Inc. shall have no liability to Client if the employment offered by the employer is changed or withdrawn.

4. Default

Failure to comply with the written guidelines of this contract agreement within the time as indicated and agreed upon by both KEU, Inc. and the "Client".

- (A) If the "Client" fails to adhere to the terms and conditions of this contract he (she) will be considered in "default" of the contract. KEU, Inc. will send the "Client" written notification of contract default within five days of the date of default. If the "Client" fails to respond, satisfy debt or make adequate arrangement to satisfy the debt, KEU, Inc. will begin legal actions to collect the debt in full. In the event legal council is required, the "Client" will incur all fees associated with the legal action to include but not limited to the fees incurred by KEU, Inc. in regards to the collection of monies owed and all applicable legal and filing fees.
- (B) All payments shall be paid directly to KEU, Inc. in the form of cashier's check, direct deposit, or PayPal transmission. Specific banking account information will be provided

to the "Client" when KEU, Inc. receives official notification that the "Client" has received and accepted an employment offer letter from an employer.

5. Miscellaneous

No modification of this contract will be effective unless it is in writing and is signed by both parties. This contract binds and benefits both parties and any successors and assigns. Time is of the essence of this contract. This document, including any attachments, is the entire contract between the parties. This contract is governed by the laws of the State of North Carolina.

Dated: _____

Signature of Party One

Signature of Party Two

Name of Party One (Please Print)

Name of Party Two (Please Print)